

No.2/ 4 /2009-CS-IV
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training

3rd Floor, Lok Nayak Bhaven
New Delhi, dated the 16th April, 2009

To,

1. All Cadre Controlling Authorities of the CSS/CSSS/CSCS (Dir./DS concerned).
2. All Nodal DDOs nominated by the Cadre Authorities as per list attached.

SUB: ***Constitution of Office Council.***

The undersigned is directed to say that the as per the results of the fresh re-verification process, this Department has, now, accorded recognition to the following Associations/Unions in the Central Secretariat with the approval of the Competent Authority:

- 1 Central Secretariat Service(Direct Recruit-Gazetted) Association.
- 2 CSSS Gazetted Officers' Association.
- 3 Central Secretariat Non Gazetted Employees Union Group
- 4 Central Secretariat Clerical Service Association.
- 5 Central Secretariat Stenographers' Association.
6. Central Government Staff Car Drivers' Association

2. Now, with a view to re-constitute the Departmental Council of DOP&T, action for fresh nomination of members of staff side of the recognised Associations/ Unions is under way. Besides, it is also observed that Office Councils in various Ministries/Departments of Central Secretariat have not been functioning for a long time. Therefore, all the above six Associations/Unions are eligible for conducting the elections for constituting the office Councils in various Ministries /Departments of Central Secretariat.

3. Besides, references have been received from the Associations/Unions that some DDOs are not deducting the subscription of employees and crediting them in favour of the concerned Association/Union for the year 2008-09. In this connection, attention is invited to this Departments' O.M. No 2/10/80-JCA dated 31st January, 1994 which stipulates that consent for deduction of annual subscription shall remain valid till altered or withdrawn. The option for deduction, if any, can be exercised only in the month of April each year to be effective from July of that year. Further, recoveries of annual

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subscription from pay roll in favour of the Associations/Unions shall be made every year by the DDOs as per provision made under CCS(RSA)Rules,1993.

4. All the Cadre Controlling Authorities / DDOs are once again requested to take action accordingly and give their support to concerned Association/Union for discharging their functions towards the Service Association for conducting election , constitution of Office Councils and related matters.

Yours faithfully,


(Rajiv Raj)
Director

Copy for information to:

1 . Smt. Anju Bhalla, General Secretary of Central Secretariat Service(Direct Recruits-Gazetted) Association, Rom No. 334A, 'C' Wing, Shastri Bhawan, New Delhi.

2 .Shri DPS Madan. General Secretary of Central Govt. Non Gazetted Employees Union, 5-D, Ground Floor, Shastri Bhawan, New Delhi

3. Shri R.S.Rawat, President of CSSS Gazetted Officers' Association, 712, 'A' Wing, 7th Floor, Lok Nayak Bhawan ,Khan Market, New Delhi.

4. Shri A.K.Kashyap, General Secretary of Central Secretariat Clerical Service Association,410, Sanchar Bhawan, 20 Ashoka Road, New Delhi

5. Shri Nagendra Singh, General Secretary of Staff Car Drivers Association, 17/884, Lodhi Colony, New Delhi

6. Shri K.K.Dogra, General Secretary of Central Secretariat Stenographers' Service Association, Room No. 212, B-Wing , Shastri Bhawan, New Delhi.

✓ Shri C.K.Vij, Technical Director, Lok Nayak Bhavan, for updating on DOPT website.