

<<<< Channel of Submission >>>>

S.No	Type of cases	Channel of submission	Level of final disposal
1	Decisions on matters relating to policy formulation and changes therein	Desk/DS or Dir/JS/Secy(Pension)	MOS(PP)
2	Amendments to Rules concerning retirement benefits	Desk/DS or Dir/JS/Secy(Pension)	MOS(PP)
3	Exemption from immediate absorption Rules in Central Autonomous Bodies	Desk/DS or Director/JS(P)	Secy(Pension)
4	References received from Ministries/deptts		
	(i) Advice/ concurrence based on existing order/ instructions/ procedures settled policy not involving any relaxation or exercise of discretion	Desk /DS or Director	JS(Pension)
	(ii) Response on interpretation of rules	Desk /DS or Director	JS(Pension)
	(iii) Response on clarification of rules resulting in issue of general instructions	Desk /DS or Director/JS	Secy(Pension)
	(iv) Advice/concurrence based on existing orders/ instructions/ procedures settled policy involving relaxation or exercise of discretion	Desk /DS or Director/JS	Secy(Pension)
5	Grant-in-aid to Pensioners' Associations/Organisations	Desk /DS or Director/JS(P)	Secy(Pension)
6	Grievances relating to Pensionary benefits to individuals/associations	Desk/DS or Director	JS(Pension)
	(i) VIP references	Desk/DS or Director	JS(P)/Secy(P)/MOS
	(ii) Other than VIP	Desk/ DS or Director	JS(P)

7	RTI matters relating to: (i) Appointment of CPIO (ii) Appointment of Appellate Authority	Section/HOO/HOD/JS(P) Section/HOO/HOD/JS(P)	Secy(Pension) Secy(Pension)
8	Matters relating to Budget/Establishment/Audit	Section/HOO/HOD/JS (Pension)	Secy(Pension)
9	Any other matters	Section/Desk/DS or Director	JS (Pension)
