

No.L-11013/02/2009-LTT  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel and Training  
(Training Division)

Block-4, 3<sup>rd</sup> Floor, Old JNU Campus  
New Mehrauli Road  
New Delhi-110067  
Dated: 24<sup>th</sup> December, 2009

To

1. The Chief Secretaries to all State Governments
2. Administrators of Union Territories
3. Secretaries (All Ministries/Departments in Government of India)
4. DGs/Directors of State Training Institutions

Subject: 9<sup>th</sup> Post Graduate Programme in Public Policy and Management during 2010-12 at the Centre for Public Policy, Indian Institute of Management, Bangalore – reg.

Sir/Madam,

The Department of Personnel and Training is sponsoring a Post Graduate Programme in Public Policy and Management (PGPPM) at the Centre for Public Policy, Indian Institute of Management, Bangalore every year. So far 7 programmes have been completed and 8<sup>th</sup> programme is currently in progress. The 9<sup>th</sup> programme is scheduled to commence from 1<sup>st</sup> June, 2010.

2. The programme is meant for officers of All India Services, Central Services—organized & non-organized, technical & non-technical, faculty members of State Administrative Training Institutes and also officers of the State Civil Services and has been designed as a high quality programme with a set of core courses as well as a range of electives. It includes an international module of about seven weeks' duration at Maxwell School of Citizenship and Public Affairs, University of Syracuse, USA.

3. Residential family accommodation has been built at IIM, Bangalore for the participants. We propose to *select only 30 participants for the 9<sup>th</sup> programme* in order to ensure a high degree of excellence.

4. During the course of training at Maxwell School, Syracuse, the participants are expected to stay at the accommodation arranged by the IIM-B and/or collaborating institution as the case may be. No requests for making alternate arrangements for stay by participants themselves will be entertained.

5. I am enclosing a copy of the terms and conditions for officers admitted to the programme. I would request you to kindly circulate the programme amongst your officers and encourage as many as possible to apply.

6. Course fee: The course fee will be paid as under:

- (a) The cost of the domestic component of the programme (Rs 4.25 lakhs—Rupees four lakhs and twenty five thousand only) will be met by the respective cadre controlling authority (for example, DoPT for IAS Officers, MHA for IPS officers etc)

(b) The cost of the international component of the programme will be met by DoPT for all the participants. For this purpose, the liability of the DoPT would be only towards payment of air fare, course fees, accommodation and admissible per diem at the slab rates prescribed. Any expenditure over and above this would be borne by the concerned sponsoring Ministry/Department.

(c) **In case of officers belonging to any Group 'A' service and working on deputation basis in a PSU the entire cost (domestic as well as international component) for the programme—shall be borne by the concerned PSU in which the officer is working. In the event of his/her selection, the joining of such officer in the programme is strictly subject to the confirmation of the concerned PSU to bear the entire expenditure of the programme to the institute in respect of such officer.**

7. The sponsoring organizations, viz. the organization where the officer is currently posted, will also meet the cost of (a) pay and allowances during the training period (b) travel from place of posting to Bangalore and back, (c) travel cost towards field visit of the participants for collection of data/information on their dissertation and visit to Bangalore for presentation of the dissertation and (d) a one time allowance of Rs 1500 (Rupees fifteen hundred only) for stationery etc.,

8. Nomination of suitable officers, in the enclosed proforma, after obtaining necessary clearances from Cadre Controlling Authority/State Government (wherever necessary) may please be sent to this Department so as to reach us on or before **5<sup>th</sup> February, 2010**. Nominations received after this date will not be considered. A copy of the application may also be sent to the Prof. A. Damodaran, Chairperson, PGP-PPM, Centre for Public Policy, Indian Institute of Management, Bannerghatta Road, Bangalore-560076. In order to save time, officers may send an advance copy of the application directly to this department. However, their selection will not be confirmed without the formal application duly recommended by their cadre controlling authorities.

9. The nominations would be screened/scrutinized and suitable officers will be called for an interview.

10. Further details with regard to this programme may be ascertained from PGPPM office, Indian Institute of Management, Bangalore (Phone No. 080-26993265/Fax No.080-26584050/E-Mail: [pgppmoffice@iimb.ernet.in](mailto:pgppmoffice@iimb.ernet.in)) and website of Ministry of Personnel, Public Grievances and Pensions ([www.persmin.nic.in](http://www.persmin.nic.in)).

11. It may also be mentioned that in anticipation of this circular, many officers have already applied for the course. A list of such officers, whose applications have been received in this Department is enclosed herewith. These will be taken as advance applications for the purpose of calling for interview by the IIMB, subject to the eligibility of the officers and that their selection will not be confirmed without receipt of the formal application duly recommended by their cadre controlling authorities.

Yours faithfully,



(Ajay Sawhney)  
Joint Secretary (Trg)  
Tel: 26106314  
Fax: 26107962

Encls: 1-Terms and conditions  
2-List of applications already received in DoP&T  
3-Proforma

Copy to:

1. The Comptroller and Auditor General of India, New Delhi
2. Secretary, Union Public Service Commission, New Delhi
3. The Election Commission of India, New Delhi
4. All Cadre Controlling Authorities
5. All State Training Institutes
6. Controller General of Accounts, New Delhi
7. Deputy Director General (Training), Department of Post, Dak Bhavan, New Delhi
8. Director (Training), Railway Board, Rail Bhavan, New Delhi
9. Director (Police), Ministry of Home Affairs for nomination of IPS Officers
10. Director General, CPWD Training Institute, Nirman Bhavan, New Delhi
11. Director, Bureau of Police Research and Development, CGO Complex, New Delhi
12. Establishment Officer, Department of Personnel & Training, North Block, New Delhi
13. Director (HRD), Ordnance Factory Board, 10-A, SK Bose Road, Kolkatta
14. Director, Indian Institute of Management, Bannerghatta Road, Bangalore
15. Chairperson, Centre for Public Policy, Indian Institute of Management, Bannerghatta Road, Bangalore. He is requested to announce the last date for receipt of applications as 5<sup>th</sup> February, 2010 and to consider all such applications received on or before 05.02.2010 for calling for the interview.

## Terms and conditions

### *9<sup>th</sup> Post Graduate Programme in Public Policy and Management 2010-12 at Centre for Public Policy, Indian Institute of Management, Bangalore*

The Training Division of Department of Personnel & Training is sponsoring Post Graduate Programme in Public Policy and Management (PGPPM) at Centre for Public Policy Indian Institute of Management, (IIM-B) Bangalore. The 9<sup>th</sup> Programme will commence from 1<sup>st</sup> June, 2010.

#### 2. Eligibility:

The programme is open to officers of All India Services, Central Services—organized & non-organized, technical & non-technical, faculty members of State Administrative Training Institutes and also officers of the State Civil Services subject to the following eligibility conditions:

(i)	Length of service	Officers of All India Services, Central Services should have put in 7 years of Group 'A' service. The State Civil Service Officers should have put in at least 9 years of service in Group A (Class-I).
(ii)	Age	The officers should not be more than 50 years of age as on 1.6.2010 (53 years in case of officers belonging to Scheduled Caste and Scheduled Tribes)
(iii)	Earlier Training	The officers should not have undergone a training Programme of 12-weeks or more duration in India during a period of 5 years preceding the date of commencement of this Programme. Further the officer should not have undergone a Programme of training abroad of more than 2-weeks in preceding 2-years, more than one month in preceding 3-years or more than six months in the preceding 5-years.

#### 3. Course Fees:

(a) DoPT will meet the cost of the international component of the programme (including travel) for all the participants. The cost would be met out of the Scheme of Domestic Funding of Foreign Training.

(b) The cost of the domestic component of the programme (Rs. 4.25 lakh—Rs four lakhs and twenty five thousand only) will be met by the respective cadre controlling authority (for example, DoPT for IAS officers, MHA for IPS officers etc). **In case of officers belonging to any Group 'A' service and working on deputation basis in a PSU the entire cost (domestic as well as international component) for the programme—shall be borne by the concerned PSU in which the officer is working. In the event of his/her selection, the joining of such officer in the programme is strictly subject to the confirmation of the concerned PSU to bear the entire expenditure of the programme to the institute in respect of such officer.**

(c) The sponsoring organizations, namely the organization where the officer is currently posted, will meet the cost of [a] pay and allowances during the training period [b] travel from place of posting to Bangalore and back, (c) travel cost towards field visit of the participants for collection of data/information on their dissertation and visit to Bangalore for presentation of the dissertation and (d) a one time allowance of Rs 1500 (Rupees fifteen hundred only) for stationery etc.,

(d) During international training, the daily allowance will be paid to the participants on the basis of extant approved rates for short-term training programmes under the Scheme of 'Domestic

Funding of Foreign Training ' of DoPT. No representation will be entertained in this regard. The approved rates are as under:

Per diem

Duration/Period	Approved rate per diem
0-14 days	US\$ 56.25
15-28 days	US\$ 42.00
More than 28 days	US\$ 900 per month

The per diem entitlement of the participants would be determined w.r.t. the slab rates approved, irrespective of whether the international component involves training in one country or spread over more than one country. The international component will be treated as a single unit and cannot be split into separate visits for the purposes of per diem entitlement.

All arrangements for stay abroad during the international component of the programme will be arranged by IIMB and/or collaborating institution as the case may be and no participant will be permitted to make his/her own arrangements of stay during the training abroad.

The cost of Visa fees (if any), medical insurance etc will be met by the sponsoring authority on actual basis.

**4. Conditions for officers admitted to the programme:**

In case of officers, sponsored by the Government of India for this programme, the following conditions will apply:

(i) The entire period of training (institutional training of 12 months) will be treated as on duty under FR 9(6)(b)(i);

(ii) The Ministries/ Departments/ State Governments may fill up the vacancy caused by the deputation of the officers;

(iii) For the grant of special pay/ Central deputation (Tenure allowance) (CDTA), the participants will be regulated as under:-

(a) The officers who proceed for training during their tenure of central deputation will continue to receive CDTA for the period of their entitlement against Central deputation tenure. If any period of training falls beyond the tenure of Central deputation or the officers proceed for training at the end of their tenure at the Centre, CDTA will not be admissible.

{Note-The tenure of central deputation in so far as it relates to this program, would also include the period of leave upto 2 months that may be granted by the central Ministry/ Department to the officers before their repatriation to the parent cadre}

(b) The officers not on central deputation and also not in receipt of CDTA, whether they proceed on training from Delhi, or outside Delhi will not be entitled to any Special pay drawn before proceeding for the training.

(iv) Officers of the Central Government, State Government and Union Territories coming from outside Bangalore to participate in the program will be allowed one of the following two options by the sponsoring authorities:-

- (a) The officers will be treated as on duty on tour. They will draw travelling allowance as on tour and allowances as per para II(a) of the Ministry of Finance, Department of Expenditure O.M. 19030/2/86-E-IV dated 24.3.86 amended from time to time.

OR

- (b) The officers will be treated as on transfer. They will not be entitled to the Government accommodation at the original place of posting.

(v) In case an officer proceeding on training is a *bona fide* occupant of Government accommodation in the general pool controlled by the Directorate of Estates, he could retain the residential accommodation for the full period of training at his place of posting provided the residence is required for *bona fide* use of members of his family.

(vi) Officers of the Central Government entitled to facility of residential telephone at the time of joining this programme will be allowed to retain the residential telephone sanctioned to them on usual terms for six months and thereafter on the condition that the officers will pay all calls in excess of the free calls allowed by the Telecommunication Department as stipulated in Ministry of Finance (Department of Expenditure) O.M.No. 7(10)E(Coord)/79 dated 1<sup>st</sup> August, 1979 as amended from time to time.

(vii) The salary and other claims of the officers be paid by the Ministry/Department/Office where they were last working before joining this programme.

5. **Bond to be executed by the officer:**

Before joining the programme, the officer is required to execute a Bond to the extent that "in the event of his/her failing to resume duty or resigning or retiring from service or otherwise quitting service, without returning to duty after expiry or termination of the period of the long term training programme or failing to complete the training programme, or quitting the service at any time within a period of FIVE (5) years after his/her return to duty, the officer shall forthwith pay to the Government or as may be directed by the Government, on demand all charges and expenses that shall or may have been incurred by the Government for the training i.e. all monies paid to him/her or expended on his/her account during training such as pay and allowances, leave salary, cost of fee, travelling and other expenses, cost of international travel and cost of training abroad met by the Government/agency concerned together with interest thereon from the date of demand at Government rates for the time being in force on Government loans or if payment is made in a country other than India, the equivalent of the said amount in currency of that country converted at the official rate of exchange between that country and India and together with all costs between the attorney and the client.

6. **Hostel Facilities**

This is a fully residential programme. IIM, Bangalore will provide rent-free furnished family residential accommodation in the Institute to the participants.

7. **Selection procedure and forwarding of nominations**

The Cadre Controlling Authority (CCA) should recommend names of only those Group 'A' officers who are likely to stay with the CCA for some more time. Officers whose names have been recommended for central deputation should not be nominated for the PGPP&M programme. Failure to withdraw the names of officers on offer who are nominated for programme, may result in debarment of officers for central deputation for five years.

Officers on deputation to Government of India under the Central Staffing Scheme must complete at least two years of their tenure on deputation before the date of commencement of this programme i.e. (1<sup>st</sup> June, 2010) to be eligible for this programme.

The faculty members of the State ATIs who have completed at least three years on the date of starting of the program are also eligible to apply for the programme. However, those faculty members who belong to state civil services need not necessarily fulfil this condition. The selected faculty members, however, would be required to stay in the ATI for next three years after completion of the programme.

**8. Forwarding of nominations**

Concurrence of State Governments, wherever necessary would have to be obtained by the sponsoring authority before sending the nominations to DoP&T. Nomination of suitable officers (who are clear from vigilance angle) may be forwarded to this Department in the prescribed proforma as per IIMB brochure (may be accessed on IIMB website) through the appropriate cadre controlling authority so as to reach us on or before **5<sup>th</sup> February, 2010**. Nominations received after this date will not be considered. A copy of the application may also be sent to Prof. A Damodaran, Chairperson PGP-PPM, Centre for Public Policy, Indian Institute of Management, Bangalore, Bannerghatta Road, Bangalore-560076. In order to save time, officers may send an advance copy of the application directly to this Department. However, their selection will not be confirmed without their formal applications being duly recommended by their cadre controlling authorities. The nominations would be screened / scrutinized and suitable officers will be called for an interview.

PROFORMA-A

*(Additional information to be sent to DoPT only)*

POST GRADUATE PROGRAMME IN PUBLIC POLICY AND MANAGEMENT 2010-12  
CONDUCTED BY INDIAN INSTITUTE OF MANAGEMENT, BANGALORE

*(To be filled by the officer)*

1	Name of the officer (in capital):	
2	Present designation:	
3	Official Address:  Residential address:  Telephone No:  Fax No:  Mobile No:  e-mail :	
4	Service/ cadre to which the officer belongs (with year of allotment):	
5	Length of Service in Group 'A'	
6	Do you belong to a Scheduled Caste/Scheduled Tribe	SC                  ST
7	Are you presently on deputation to the Government of India under Central Staffing Scheme	Yes/No
8	If yes, from what date	
9	What is the date of completion of tenure?	

10. Details of in-service training programs/ courses attended (**in India and abroad**) {duration should be at least two weeks or more}



S.No.	Name of the course/ training program	Year	Name of the place/Institution	Duration (in Weeks)
	<b>In India</b>			
	<b>Abroad</b>			

**11. DECLARATION**

I certify that the information given in this application form is correct and true to the best of my knowledge. I agree to abide by the decision of the authorities regarding my selection to the programme.

Place .....

Date .....

Signature of the candidate

PART-B

*To be filled in by the Sponsoring Authority*

Is there any vigilance case pending or contemplated against the officer? Yes  No

If yes, please give details

.....  
.....

Is there any standing adverse entry against the officer? Yes  No

If yes, please give details

.....  
.....

Is the applicant's overall ACR gradings "Very Good"? Yes  No

If no, please give details

.....  
.....

Whether cadre clearance has been obtained? Yes  No

(For officers, who would be completing their deputation tenures prior to joining the PGPPPM? In such cases, clearance of the State Government/Parent department has to be obtained)

Has the candidate been offered a central deputation also? Yes  No

If selected, will the candidate be released for the programme? Yes  No

Name of the sponsoring authority:

.....  
.....

Designation:.....

Office:.....

.....

Date .....

Place .....

Signature of the Sponsoring Authority

**FORMAT OF BOND TO BE EXECUTED BY A GOVERNMENT SERVANT BEFORE PROCEEDING FOR 9<sup>th</sup> POST GRADUATE PROGRAMME IN PUBLIC POLICY AND MANAGEMENT (PGPPM) 2010-12 OF INDIAN INSTITUTE OF MANAGEMENT BANGALORE (IIMB)**

KNOW ALL MEN BY THESE PRESENTS THAT I, -----, resident of -----, at present employed as --- in the Ministry/Department-----, do hereby bind myself and my heirs, executors and administrators to pay to the President of India (hereinafter called the 'Government') on demand, 'all charges and expenses' that shall or may have been incurred by the Government for my 9<sup>th</sup> PGPPM training 2010-12 in IIMB i.e. all monies paid to me or expended on my account during the one-year training such as pay and allowances, leave salary, cost of fee, travelling and other expenses, cost of international travel and cost of training abroad met by the govt./agency concerned, etc. at --- (Name of the university/institution) in ----- (Name of the Country), together with interest thereon from the date of demand at Government rates, for the time being in force, on Government loans or, if payment is made in a country other than India, the equivalent of the said amount in currency of that country converted at the official rate of exchange between that country and India AND TOGETHER with all costs between the attorney and the client.

WHEREAS I, -----, am being deputed for the 9<sup>th</sup> PGPPM Training (2010-12) at IIMB with an international attachment under the Scheme of DFFT, by the Department of Personnel and Training (DoP&T), Government of India,

AND WHEREAS for the better protection of the Government I have agreed to execute this bond with such conditions as written hereunder:

NOW THE CONDITION OF THE ABOVE WRITTEN OBLIGATION IS THAT, in the event of my failing to resume duty, or resigning or retiring from service or otherwise quitting service, without returning to duty after expiry or termination of the period of the said training, OR failing to complete the training programme, OR quitting the service at any time within a period of FIVE (5) years after my return to duty, I shall forthwith pay to the Government or as may be directed by the Government, on demand the said sum together with interest thereon from the date of demand at Government rates for the time being in force on Government loans.

AND upon my making such payment the above written obligations shall be void and of no effect, otherwise it shall be and remain in full force and virtue.

The Bond shall in all respects be governed by the laws of India for the time being in force and the rights and liabilities hereunder shall, where necessary, be accordingly determined by the appropriate Courts of India

The Government of India has agreed to bear the stamp duty payable on this bond.

Signed and delivered this the ----- day of ----- month of the year Two Thousand and Nine.

Signed and delivered by ----- (Name and designation)

In the presence of ----- and -----

Witnesses: 1. \_\_\_\_\_  
2. \_\_\_\_\_

ACCEPTED  
on behalf of the President of India by the Cadre Controlling Authority  
(Authorised Signatory)

List of advance copies of applications received in DoP&T as on 24.12.2009

<i>Sl No</i>	<i>Name</i>	<i>Service</i>	<i>Designation</i>	<i>Address</i>	<i>Remarks</i>
1	Smt T. Nirmala Devi	Indian Postal Service	Director	Postal Training Centre, Guwahati	
2	Shri Dinkar Kumar	Indian Forest Service	Divisional Forest Officer,	Tirunelveli	
3	Shri Chakilam Nagaraju	Indian Police Service	Supdt of Police	Trivandrum	
4	Smt Harshita Attaluri	Indian Police Service	Supdt of Police	Trivandrum	
5	Shri S.C. Gairola	Indian Forest Service	Chief conservator of Forests	Nagpur	
6	Shri Vijay Kumar	P&T BWS (Civil) Gr A Service	Exec Engineer	Kolkata	
7	Shri A. Govindarajan	Indian Postal Service	Director	Trivandrum	
8	Shri A. Udhayan	Indian Forest Service	District Forest Officer	Tirupattur	
9	Shri Rajiw Kumar Srivastav	Indian Railway Store Service	Dy Chief Materials Manager	Amritsar	
10	Shri Pramod Marotrao Dumre	State Public Service	Dy Commissioner of Sales Tax	Mumbai	
11	Shri Vineet Dwivedi	Indian Rly Accounts Service	Sr Divisional Fin Manager	Allahabad	
12	Shri Utkarsh	Indian Rly Service of Mechanical Engineers (IRSME)	Div Mechanical Engr	Bangalore	
13	Dr (Smt) Veena Kumari	Indian Postal Service	Director	Dharwad	
14	Shri Ajeet Kumar	Indian Railway Service of Engineers	District Engineer	Munger	
15	Shri Raman Kumar	Indian Broadcasting Engineering Service	Station Engineer	Ghaziabad	
16	Shri G.K. Sutar	Indian Telecom Service	Dy GM (BSNL)	Bangalore	Working in PSU Bharat Sanchar Nigam Ltd
17	Shri T.V. Venkatram	Indian Telecom Service	GM Telecom (BSNL)	Madikeri	Working in PSU Bharat Sanchar Nigam Ltd